

July 2015

SIU Senior Vice President for Financial Affairs

Mon	Tue	Wed	Thu	Fri
		1	2 Board Mailing	3 <i>Fourth of July Holiday</i>  <small>Happy 4th of July!</small>
6	7	8	9	10
13	14	15 Travel Designation Report due	16 Board of Trustee meeting at SOM •3rd Qtr. Investment Report	17
20 FY 17 RAMP request Operating/ Capital (Cost Inc)	21	22	23	24 MS Real Property Report due
27 FY 16 Budget Documents to VPFAAT	28	29	30	31

August 2015

SIU Senior Vice President for Financial Affairs

Mon	Tue	Wed	Thu	Fri
3 Salary Inc. Guidelines by Campus due to VPFAAT IBHE distributes historical RAMP, Operating/Capital Budget request and TQ	4 RAMP FY 17 due to VPFAAT (Performance and Capital Priority)	5	6	7
10 Board Agenda Item Deadline	11	12	13	14 COP Holder Payments due
17	18	19	20	21 Prelim FY 15 Financial Statements due to VPFAA fro Dec BOT
24	25	26	27	28 Board Mailing
31				

September 2015

SIU Senior Vice President for Financial Affairs

Mon	Tue	Wed	Thu	Fri
	1 <i>Labor Day Holiday</i> 	2	3	4
7	8	9	10 BOT at SIUE • FY 17 RAMP • FY 16 Operating/Capital Budget • FY 15 4th Qtr. Investment • FY 16 Salary Inc	11 Tuition Waiver (tables 4&5) due to IBHE President sends out Salary Guidelines
14	15	16 Determine tuition level for RAMP	17	18 Historical RAMP from campuses due to VPFAAT
21	22	23	24	25 CMS payment Historical RAMP due to IBHE
28	29	30		

October 2015

SIU Senior Vice President for Financial Affairs

Mon	Tue	Wed	Thu	Fri
			1 Bondholder Payment due	2
5	6	7 FY 15 Year-end report due to Dr. Stucky	8	9
12 	13	14	15 RAMP Operating/ Capital documents and TQ due to IBHE	16 FY 16 1st qtr. Report due from campuses to Tami Carson
19	20	21	22	23
26 Salary Report Due FY 16 1st qtr. Grants & Contracts report due from campuses to Tami Carson	27	28	29 Performance report due to VP Academic Affairs	30

November 2015

SIU Senior Vice President for Financial Affairs

Mon	Tue	Wed	Thu	Fri
2	3	4	5	6 FY 16 1st qtr. Report due to Dr. Stucky
9 Board Agenda Item Deadline	10	11 <i>Veteran's Day Holiday</i> 	12	13
16	17	18	19	20
23 Info for Bureau of the Budget "IL Budget Book" due to VPFAAT	24 Board Mailing	25 GOMB FY 17 on-line budget submission	26 <i>Thanksgiving Holiday</i> 	27 <i>Thanksgiving Holiday</i>
30				

December 2015

SIU Senior Vice President for Financial Affairs

Mon	Tue	Wed	Thu	Fri
	1	2	3	4
7	8	9	10 BOT at SIUC <ul style="list-style-type: none"> • Year-end financial report • FY 16 1st qtr. investment report 	11
14 Proposals on tuition and fees due to Pres/VPFAAT	15 Course Specific Fee and Tuition Waiver reports due to the Board	16	17	18 CMS Payment Agency Workforce Report
21	22	23	24 Christmas Holiday 	25 Christmas Holiday 
28 Administrative Closure	29 Administrative Closure	30 Administrative Closure	31 New Year's Eve Holiday 	

January 2016

SIU Senior Vice President for Financial Affairs

Mon	Tue	Wed	Thu	Fri
				1 <i>New Year's Holiday</i> 
4 Prepare Appropriations Hearing Factbook Large student Financial aid drawdown and distribution	5	6	7	8
11	12	13	14	15 <i>Travel Designation report</i>
18 <i>Dr. Martin Luther King Jr. Holiday</i> 	19	20 FY 16 Mid-year budget report due from cam- puses to Tami Carson	21	22
25 FY 16 Mid-year Grants & Contracts report due from campuses to Tami Carson	26	27	28	29

February 2016

SIU Senior Vice President for Financial Affairs

Mon	Tue	Wed	Thu	Fri
1 ISL forms and Narratives from cam- puses due to VPFAA	2 CUPA Admin and Mid- level Salary Survey due	3 FY 16 Mid-year Report due to Dr. Stucky	4	5
8 FY 17 Planning and Budget Schedules mailed to campuses	9	10	11	12
15 COP Holder Payment due	16	17	18	19
22 	23	24	25	26
29				

March 2016

SIU Senior Vice President for Financial Affairs

Mon	Tue	Wed	Thu	Fri
	1 MWD report due to VP Academic Affairs	2	3	4
7	8	9	10	11 ISL's due to the State
14	15	16	17 	18
21	22	23	24	25 CMS Payment
28	29	30	31	

April 2016

SIU Senior Vice President for Financial Affairs

Mon	Tue	Wed	Thu	Fri
				1 FY 17 Budget document templates sent to campuses Bondholder payments due
4	5	6	7	8
11	12	13	14	15
18	19	20	21	22 
25 FY 16 3rd qtr. Grants and Contracts report due from campuses to Tami Carson	26	27	28	29

May 2016

SIU Senior Vice President for Financial Affairs

Mon	Tue	Wed	Thu	Fri
2 FY 16 3rd Qtr. Report due from campuses to Tami Carson	3	4	5	6 External Audit Report due
9 FY 16 3rd Qtr. re- port due to Dr.	10	11	12	13
16	17	18	19 OAG Prelim Audit Survey Due	20
23	24	25	26	27
30 	31			

June 2016

SIU Senior Vice President for Financial Affairs

Mon	Tue	Wed	Thu	Fri
		1	2	3
6	7	8	9	10
13	14 	15 CMS payment	16	17
20	21	22	23	24 Public Act Salary Benefits report due to IBHE
27	28	29	30	